



Remote Learning Etiquette

Zoom Video Conferencing Etiquette

- Mute yourself right when you join and keep your microphone muted when you are not speaking.
- Use the chat to ask questions and make comments related to class. No spam please.
- Use headphones with a built in microphone if there are other people in your home using video conferencing or talking in the background.
- No pajamas please. Dress appropriately.
- Be in a common area when you join the virtual meeting. Be aware of what is in the background of your video camera when you are in a meeting. Try to avoid being in your bedroom.
- If technology is not working email your teacher IMMEDIATELY.

Please note: All live sessions will be recorded by your teacher and posted (as a link) on the FACTS LMS to be used as a resource.

Follow Digital Citizenship Standards and Expectations

- Use respectful behavior and language.
- Stick to appropriate topics of discussion.
- Send, upload, or transmit only appropriate videos, documents, and pictures.
- Use only appropriate icons, emoji, and avatars.
- Wear school appropriate clothing if you are attending meetings via video (Zoom).
- Be honest and do not plagiarize or copy the work of others. Use academic integrity.
- Do not falsify information about yourself or impersonate others online.

When everyone remembers to act kindly, show consideration for others, and treat one another online as you wish to be treated in person, the focus can be on learning.

Bully Prevention

SCS is a bullying prevention campus and is committed to honoring each other as God's children. This includes bullying that may take place in online platforms.

Reporting options: All suspected bully-like behavior can be reported anonymously and reporting names are optional.

Ways of reporting bully-like include:

1. Tell a teacher who you trust and/or who may know students involved in the incident.
2. Give a completed Bullying Prevention Reporting Form (BPRF) to an SCS adult employee (principal, teacher or staff member) who will pass on to the appropriate principal. BPRF's are visibly available in each classroom, and on the SCS website.
3. Email or text BPRF info (who, what, when, where, date and time) to: bp@sarasotachristian.org.
4. Use the STOPit app on your cell phone or other device. Enter the access code **SCSMS** for elementary or middle school or **SCSHS** for high school. The app does not accept reports for elementary school.
5. Send via US post office mail.

Falsifying of information will not be tolerated and will incur consequences.