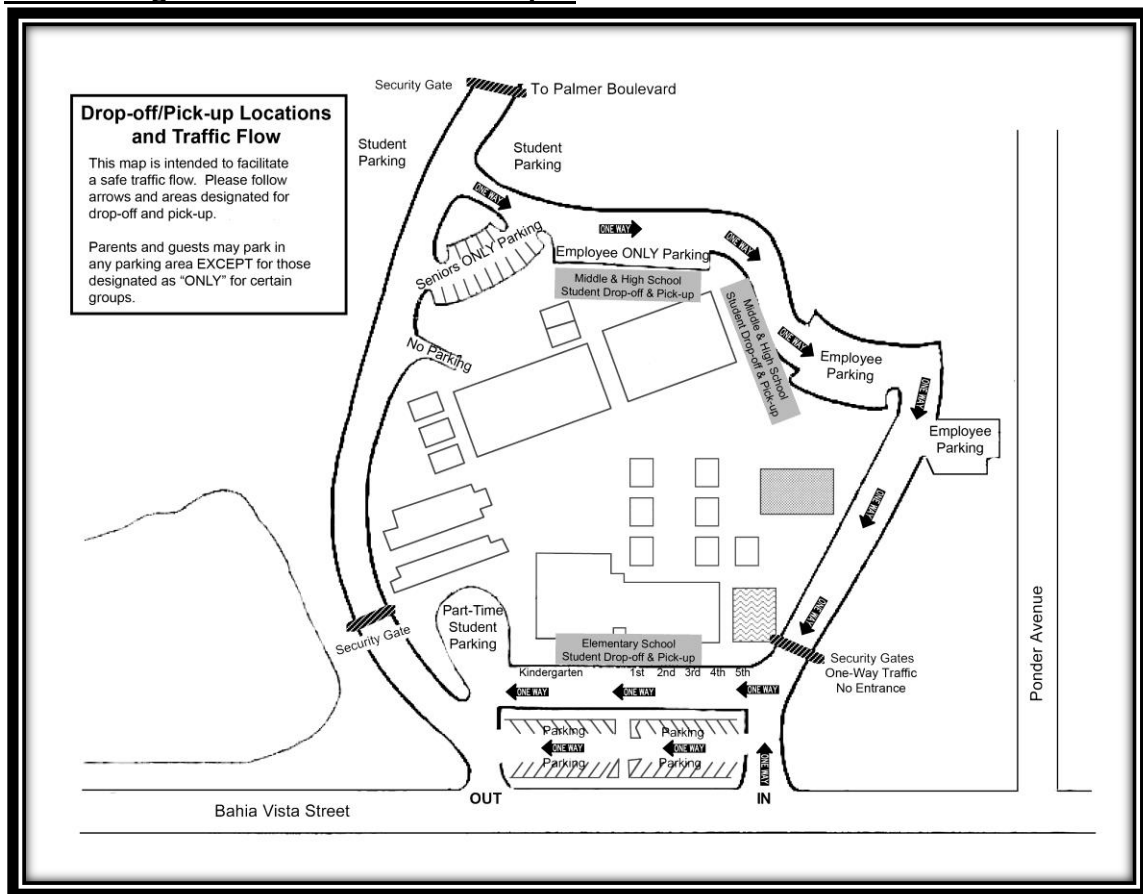


## Drop-off and Pick-up Procedures

### To insure the safety of our students please:

- Use only those areas designated for drop-off or pick-up.
- Observe the ONE WAY areas around the campus.
- Pull to the right side of the roadway or driveway and stay in line to drop-off or pick-up passengers. **Do not leave your car or double-park.**
- Students should enter or exit the vehicle from the right side only.
- Discuss this plan with your student so that he/she clearly understands the drop-off and pick-up procedures.
- Be aware that if a student is not waiting at the designated pick-up spot, drivers will be directed to circle the block so as not to hold up traffic.
- To pick-up elementary students you must enter the carline on the north side of the campus.
  - If you enter campus from Palmer Blvd. simply get in line near the baseball field or playground area.
  - If you enter campus from Bahia Vista please drive all the way around to get in the carline, **do not merge in line at the front of campus.**



**Note:** To help speed up the elementary school car line during pick-up, kindergarten will be outside by 2:40 pm and kindergarten parents should use the second outer traffic lane to bypass the car line until the crosswalk. Once past the crosswalk, parents can move to the lane closest to the curb. However, please be mindful of other cars that could be driving in that lane to avoid any accidents. If kindergarten parents have children in other elementary grades, the safety patrols will bring the other children to the kindergarten pick-up area.

